

OnSite SE

# Quick Start Guide



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## Overview

This Quick Start Guide is designed to give the user the basic installation information required for setting up OnSite SE. For more detailed information, please refer to the *ACS OnSite/OnSite SE Administrator's Manual*.

This guide will walk you through setting up an OnSite SE appliance, configuring an ACS5000-S panel to function in Client Mode, and adding a control panel to OnSite SE.

## Set up Appliance

1. Install the OnSite SE appliance hardware.
2. Connect the monitor/keyboard.
3. Turn the appliance on.
4. Log in as **admin** with no password (press **Enter** when prompted for password).
5. Select **Network Settings**.
6. Fill in the form according to the worksheet checklist at the end of this document.
7. Press **Enter** to save values.
8. Select **Quit** to log out of console interface.

## Set up ACS5000-S panel as Client Mode

For more information on this topic, refer to "Adding a Client Mode device" in the Administrator's Manual.

1. Install the ACS5000-S hardware.
2. Plug laptop into the ADMIN port on Main Board. For more information, please refer to the Administrator's Manual.
3. Power laptop on.
4. The panel must use firmware version 1.1.1 or later. To upgrade:
  - Open browser to "onsite.brivo.com"
  - Enter **admin** into the username field and click **Login**.
  - Click the link that says "Click here if you have an ACS OnSite backup file you want to restore."
  - Click the **Upgrade Firmware** option from the navigation menu on the left.
  - Click the **Export Data** button, and click "cancel" on the "Save As" dialog that pops up.
  - Click the **Browse** button and select the *brivo-onsite-1.1.1.bin* file downloaded from [www.brivo.com](http://www.brivo.com).
  - Click **Upgrade**. The upgrade will take a few minutes.
5. Open your browser to <http://onsite.brivo.com/cgi-bin/server.cgi>.
6. Enter the **IP Address** of the appliance into the field on the page (from Appliance Settings worksheet).
7. Click **Save**.
8. The system will take a few minutes to handshake with the OnSite SE Appliance.

The ACS5000-S panel is now operating in Client Mode.

## Add Panel to OnSite SE application

1. Log into the OnSite SE appliance by entering the appliance's IP address (<http://<ip.address>>) into a browser on a computer that is operating on the same network as the appliance.
2. Click the **Devices** option at the top of the page.
3. Click **Control Panels** from the navigation options at the left side of the page.
4. Click **Create Control Panel** in the upper right corner of the page.
5. Enter the CP number (printed on a sticker with the ACS5000-S hardware) for the ACS5000-S Client Mode Control Panel that you want to add.
6. Enter descriptive text for Name/Location that will indicate in the future which panel in a multi-panel system you are configuring.
7. Select the Control Panel Type.
8. Click **Save**.

The panel is now ready to be used for device configurations.

## Appliance Settings Worksheet

(To be completed by IT administration staff at appliance installation location)

IP Address                    \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_

Netmask                     \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_

Gateway                    \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_

Primary DNS                \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_

Secondary DNS             \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_ . \_\_\_\_\_